

ROBBINSDALE AREA SCHOOLS
CHARGE TO THE COMMITTEE



All groups meeting for the purpose of conducting district business should complete this statement of intent and purpose. It should be submitted to the appropriate division director at least two weeks prior to the first meeting.

1. Originator of the charge

The School Board of Robbinsdale Area Schools

2. Nature of the group (task force, standing committee, etc.)

Task Force

3. Charge statement (must include intended outcome)

Review existing entrance procedures to Robbinsdale Spanish Immersion School, devoting particular attention to improving accessibility for all district students and to encouraging a more diverse student body, and forward any recommended changes to the school board.

4. District Goals to which the charge is aligned

Priority 1, Goal E. Provide all students opportunities in fine arts, activities, athletics and specialized programs

5. Intended membership (by position)

*1 school board member
1 RSI licensed teacher and 1 RSI non-licensed staff
1 RSI parent and 1 parent from district elementary building other than RSI
1 representative from the Desegregation/Integration Community Collaboration Council
1 middle school immersion licensed staff
1 high school immersion licensed staff
1 elementary principal from school other than RSI
1 at-large community member
Assistant superintendent for Teaching and Learning
Program director for Integration and Equity
District representative for ELL program
Total = 13 member task force*

6. Name of group facilitator

To be determined

7. Timeline and entity for receipt of final report

The revised entrance procedures will be recommended to the school board at the regular meeting in early September 2009

8. Assumptions (include any benefits to members)

The task force will begin their work in mid-August; meetings will be scheduled after regular work hours to enable community members to attend

9. Meeting dates and other arrangements

Tuesday, August 11, Tuesday, August 18, Tuesday, August 25 and, if necessary, Thursday, August 27

All meetings held at the Education Service Center

All meetings begin at 4:30 p.m. and end at 6:00 p.m.

10. Provision for record keeping

One member of the task force representing district personnel will take notes and forward to all members via e-mail prior to the next meeting

11. Method of communicating with committee members and other stakeholders

Members of the task force will receive information via e-mail. District employees serving on the task force will inform other district stakeholders as the work of the task force progresses

12. Tentative Agenda For Each Meeting Date

Meeting 1: Welcome and introductions; review charge to the committee; provide overview of RSI demographics; review immersion philosophy and best practices in immersion education

Meeting 2: Review current research in the field of immersion education; review the current entrance procedures; entertain requests for additional information; hear vision and direction of RSI from principal Jane Bryne

Meeting 3: Respond to any additional requested information; Make recommendations for changes to current policy; prepare for first reading of the policy with school board

Meeting 4 (if necessary) finalize preparations for first reading