

Agenda  
Board of Education  
Independent School District 281  
Robbinsdale Area Schools

Regular Meeting  
Education Service Center  
4148 Winnetka Avenue North  
New Hope, MN 55427  
June 18, 2001  
7 p.m.

1. Call to Order and Roll Call
2. Vacant – Hold for Future
3. Additions to Agenda
4. Acceptance of Agenda (Action)
5. Presentations and Special Reports
  - 5.01. Superintendent's Recognition

The superintendent would like to recognize **Steve Browender** and **Jacque Larson**, members of the community relations team, for recently winning a 2001 NSPRA Golden Achievement Award for their submission of the *Local 284 Strike Communications Plan*. Award judges carefully sought outstanding achievement in the four steps of a public relations program:  
1) analysis of the need; 2) planning to meet the need; 3) execution and communication of the program; and 4) formal evaluation. This entry met all criteria.
  - 5.02. Superintendent's Introductions

The superintendent is pleased to welcome and introduce to the school board and community the new director of community relations, **Joan O'Fallon**.
  - 5.03. Community Relations Report

The community relations team, with the help of the technology team, is in the process of implementing a redesigned district web site. Steve Browender and Jacque Larson of community relations will present a preview of the new web site design and some of its functions.
  - 5.04. Legislative Update
  - 5.05. Construction Update

Tom Walerius, senior associate for business services, Jim Gerber, lead associate for operation and maintenance of facilities, and Greg Dehler of Wold Architects will present information regarding construction.
  - 5.05. Board/City Representative Dialogue Report
  - 5.06. WMEP Report
  - 5.07. Summer School Report
6. Consent Agenda (Action)
  - 6.01. Approval of the minutes of the June 4, 2001 regular school board meeting.
  - 6.02. Surrogate Parent (None)
  - 6.03. Other Human Resources Items
    - 6.03.a. AFSCME Sick Leave Pool

The board is asked to approve the changes to the AFSCME sick leave pool bylaws.
  - 6.04. Non-licensed personnel
    - 6.04.a. Child Care Leave
      - 6.04.a.1. Kristen Kuemper, Cavanagh, special education, education assistant, effective 2001-2002 school year (change from Personal)

6.04.b. End of Assignment

- 6.04.b.1. Sharon Anderson, Robbinsdale Cooper High School, supervisory education assistant, effective 6/6/01.
- 6.04.b.2. Marcia Carter, Meadow Lake Elementary School, supervisory education assistant, effective 6/6/01.
- 6.04.b.3. Linda Hartl, Sandburg Middle School, supervisory education assistant, effective 6/6/01.
- 6.04.b.4. Cathie Oelkers, Plymouth Middle School, supervisory education assistant, effective 6/6/01.
- 6.04.b.5. Robert Willis, Robbinsdale Cooper High School, supervisory education assistant, effective 6/6/01.

6.04.c. FMLA Leave

- 6.04.c.1. Gregory Carlson, Transportation, full time custodian, effective 7/1/01 – 6/30/02 (intermittent).
- 6.04.c.2. Pam Elletson, Education Service Center, office employee, effective 8/2/00 – 6/30/01 (intermittent).
- 6.04.c.3. Ken Flaig, Education Service Center, lead associate for custodial services, effective 5/7/01 – 7/6/01.
- 6.04.c.4. Barbara Nordberg, Plymouth Middle School, special education, education assistant, effective 5/14/01 – 6/6/01.
- 6.04.c.5. Pat Schultz, Education Service Center, office employee, effective 5/21/01 – 6/1/01.

6.04.d. Medical Leave

- 6.04.d.1. Rita Bernice Miller, Education Service Center, Education & Support Associate, effective 5/18/01 – 6/29/01 (change from FMLA).

6.04.e. New Hires

- 6.04.e.1. Joan O'Fallon, Education Service Center, director of community relations, \$60,000.
- 6.04.e.2. Raymond Schieber, Transportation, full time bus mechanic, step one, effective 6/18/01.

6.04.f. Personal Leave

- 6.04.f.1. Karen Cardy, St. Raphaels, Title I education assistant, effective 2001-2002 school year.
- 6.04.f.2. Charlotte Lissick, New Hope Elementary, Title I education assistant, effective 2001/2002 school year.
- 6.04.f.3. Susan Myers, Education Service Center, special education office employee, effective 9/4/01 – 9/3/02.

6.04.g. Resignations

- 6.04.g.1. Amy Kautzsch, Robbinsdale Cooper High School, special education, education assistant, effective 6/6/01.

6.04.g.2. Mary Miller-Fierro, Cavanagh, 5's Alive education assistant, effective 5/31/01.

6.04.g.3. Kristin A. Olson, Cavanagh, special education, education assistant, effective 6/6/01.

6.04.h. Termination

6.04.h.1. Jerry Lee, Sandburg Middle School, special education, education assistant, effective 6/6/01.

6.04.h.2. Margarita Rocha, Sonnesyn Elementary School, special education, education assistant, effective 5/31/01.

6.05. Licensed personnel

6.05.a. Change in Assignment

6.05.a.1. Cheryl Hanson, Cavanagh Early Childhood Center, from 1.0 FTE to .8 FTE early childhood special education, effective 8/27/01.

6.05.a.2. Leigh Hendrickson, Robbinsdale Cooper High School, from .6 FTE to .75 FTE special education LD, effective 8/27/01.

6.05.a.3. Claudia Lindberg, Cavanagh Early Childhood Center, from .8 FTE to .85 FTE early childhood special education, effective 8/27/01.

6.05.b. New Hire

6.05.b.1. Chandler Archibald, Technology and Language Campus, 1.0 FTE social studies, MA, step four, effective 8/27/01.

6.05.b.2. Lynn Bucka, Neill Elementary School, .2 FTE Creative Play for Early Education Services, appendix E, step three, effective 8/27/01.

6.05.b.3. Tricia Christopherson, Robbinsdale Spanish Immersion School, 1.0 FTE grade three, BA, step five, effective 8/27/01.

6.05.b.4. Julie Dahl, New Hope Elementary School/Sunny Hollow Elementary School, 1.0 FTE social worker, MA, step eight, effective 8/27/01.

6.05.b.5. Lisa Emison, Robbinsdale Cooper High School, 1.0 FTE social studies, BA, step two, effective 8/27/01.

6.05.b.6. Catherine Fuller, Robbinsdale Armstrong High School, 1.0 FTE English, BA+30, step one, effective 8/27/01.

6.05.b.7. Pamela Gehlen, Forest Elementary School, grade two (job share), BA, step two, effective 10/22/01.

6.05.b.8. Lisa Jacobson, Robbinsdale Cooper High School, 1.0 FTE English, BA+60, step one, effective 8/27/01.

6.05.b.9. Jamie Luetschwager, Plymouth Middle School, 1.0 FTE special education LD, BA, step one, effective 8/27/01.

6.05.b.10. Nicole McMahon, Robbinsdale Armstrong High School, 1.0 FTE family and consumer science, MA+15, step five, effective 8/27/01.

6.05.b.11. Jennifer Miller, Pilgrim Lane Elementary School, .5 FTE kindergarten, BA, step one, effective 8/27/01.

- 6.05.b.12. Matthew Randall, Meadow Lake Elementary School, 1.0 FTE grade one, BA, step one, effective 8/27/01.
- 6.05.b.13. Jody Redman, Robbinsdale Cooper High School, coordinator of activities, level 12, step two, effective 7/1/01.
- 6.05.b.14. Jennifer Retka-Wallace, Sandburg Middle School, 1.0 FTE media specialist, MA, step five, effective 8/27/01.
- 6.05.b.15. Thomas Ross, Plymouth Middle School, 1.0 FTE media specialist, BA+30, step eight, effective 8/27/01.
- 6.05.b.16. Greta Spellman, Sonnesyn Elementary School, .5 FTE kindergarten, BA+30, step one, effective 8/27/01.
- 6.05.b.17. Lois Tinker, Robbinsdale Cooper High School, 1.0 FTE family and consumer science, BA+15, step eight, effective 8/27/01.
- 6.05.b.18. Belinda Trombley, Sonnesyn Elementary School, 1.0 FTE special education CID, BA+15, step four, effective 8/27/01.
- 6.05.b.19. Rebecca Welch, Plymouth Middle School, 1.0 FTE special education EBD, BA+30, step four, effective 8/27/01.

6.05.c. Rehire

- 6.05.c.1. Elsie Crespo, Sandburg Middle School, .8 FTE Spanish, effective 8/27/01.
- 6.05.c.2. Mary Jane Doll, Pilgrim Lane Elementary School, .2 FTE grade one (job share), effective 8/27/01.
- 6.05.c.3. Kay Hay, Zachary Lane Elementary School, .2 FTE grade three (job share), effective 8/27/01.
- 6.05.c.4. Matt Quinn, Robbinsdale Armstrong High School, 1.0 FTE social studies, effective 8/27/01.
- 6.05.c.5. Steven Thompson, Robbinsdale Cooper High School, .33 FTE chemistry, effective 8/27/01.
- 6.05.c.6. Jamie VanDenEinde, Northport Elementary School, 1.0 FTE grade two, effective 8/27/01.

6.05.d. Resignation

- 6.05.d.1. John Kulick, Northport Elementary School, instructional assistant, effective 6/8/01.
- 6.05.d.2. Ellen Lowry, Winnetka Adult Academic Program, ESL, effective 6/7/01.

- 6.06. Acceptance of cash & investment balances (NONE).
- 6.07. Approval total disbursements (NONE).
- 6.08. Ratification of Investment Transactions (NONE).
- 6.09. Collateral changes. NONE
- 6.10. Financial Report and Charts (NONE).
- 6.11. Contracts for Services Robbinsdale School District 281

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- 6.11.a. David Bipes – Senior Services class instructor for 6 classes May 8 through June 11, 2001, not to exceed \$500.
- 6.11.b. Helen Bond – Adult Enrichment program instructor April through May, 2001 for 8 session, not to exceed \$500.
- 6.11.c. Camp Fire Boys and Girls – Provide instruction and supplies for 2001 Summer Activities classes June 18 through July 20, 2001. Fees range from \$250 for each 2-hour class and \$500 for each 4-hour class, flat rate, not determined by number of students registered.
- 6.11.d. CELLS – Provide instruction and supplies for 2001 Summer Activities classes June 18 through July 20, 2001, in the amount of \$16.50 per student registered.
- 6.11.e. Critters & Co., Inc. – Presentation for Sunny Hollow Adventure Club on July 24, 2001 in the amount of \$300.
- 6.11.f. Doug DeFoe – Cultural enrichment at Meadow Lake Elementary School, April 20 through May 10, 2001 in the amount of \$250.
- 6.11.g. Edinborough Park (City of Edina) – Robbinsdale Armstrong High School prom, May 17, 2003. Deposit fee of \$1,250 due May 31, 2001, balance of contract not yet determined.
- 6.11.h. Golden Valley Park and Recreation – Provide instruction and supplies for 2001 Summer Activities classes June 18 through July 20, 2001, in the amount of \$20.50 per registered student.
- 6.11.i. Craig Hillier – Target Leadership for Robbinsdale Armstrong Senior High and Robbinsdale Cooper Senior High School, May 4, 2001, not to exceed \$750.
- 6.11.j. Intermediate School District 287 – Ridgedale Alternative Program agreement for the 2001-2002 school year. Robbinsdale teachers agreement regarding assignment of six teachers in the amount of \$379,053.69, including salary and benefits.
- 6.11.k. LaCrosse Unlimited – Provide instruction and supplies for 2001 Summer Activities classes June 18 through July 20, 2001, in the amount of \$24.50 per registered student.
- 6.11.l. Iris McGinnis – Consultant to work with team of curriculum specialist and district personnel to evaluate and align curriculum May 1 through May 31, 2001, not to exceed \$1,806.
- 6.11.m. Maple Grove Park and Recreation – Provide instruction and supplies for 2001 Summer Activities classes June 25 through June 29, 2001, in the amount of \$19 per registered student.
- 6.11.n. Midwest AV Computer Center – Renewal of district-wide repair contract for technology and AV equipment July 1, 2001 through June 30, 2002 in the amount of \$165,600.
- 6.11.o. Minnesota Orchestral Association – Rehearsal and performance of the Robbinsdale Area Schools Music Festival to be held on October 25, 2001 in the amount of \$10,500. Ticket sales will cover this expense.
- 6.11.p. Mignon Nearmyer – Senior Services class instructor for 24 class sessions April 17 – June 5, 2001, not to exceed \$800.
- 6.11.q. New Hope Park And Recreation – Provide instruction and supplies for 2001 Summer Activities classes June 25 through June 29, 2001, in the amount of \$18 per registered student.

- 6.11.r. Robbinsdale Park, Recreation and Forestry – Provide instruction and supplies for 2001 Summer Activities classes June 18 through July 20, 2001. Fees range from \$20 to \$25 per registered student depending on class.
  - 6.11.s. Valli Sauer – Adult Enrichment program instructor for 31 sessions January through May, 2001, not to exceed \$1,000.
  - 6.11.t. Carl Skordahl – Consultant services for Special Education case review in October 2000, 20 hours @\$50 per hour, not to exceed \$1,000.
  - 6.11.u. Carl Skordahl – Transition consultant for Special Education from June 15 through August 15, 2001 @\$50 per hour.
  - 6.11.v. Randi Von Ellefson – Guest conductor for the Robbinsdale Area Schools Music Festival performance and rehearsals October 23 through October 25, 2001 in the amount of \$1,500 plus expenses.
  - 6.11.w. Ali Wolf – Senior Services class instructor for 5 sessions April 5 through May 23, 2001, not to exceed \$1,000.
  - 6.11.x. Emma B. Howe YMCA – Provide instruction and supplies for 2001 Summer Activities classes June 18 through July 20, 2001, in the amount of \$44 per registered student.
  - 6.11.y. Northwest YMCA – Provide instruction and supplies for 2001 Summer Activities classes June 18 through July 20, 2001. Fees range from \$13 to \$119 per registered student depending on class.
  - 6.11.z. Northwest YMCA – Coleen Hobner, Senior Services class instructor for 22 class sessions from April 4 through June 13, 2001, not to exceed \$600.
- 6.12. Contracts for Services FAIR School
- 6.12.a. Seitu Jones – To create, deliver and install artwork for FAIR School from May 1 through October 31, 2001 in the amount of \$59,000.
  - 6.12.b. Donald McNeil – To define the art program at FAIR school, select artists, determine and manage the budget and supervise the creation and installation of projects for the 2001-2002 school year in the amount of \$10,000.
  - 6.12.c. Stages Theatre – Provide theatre class instruction, interdisciplinary course leadership, staff development, and theatre technical services (sound, lights, set building and design) from June 1, 2000 through August 31, 2005 (annual renewal), in the amount of \$137,000 for the 2001-2002 school year.
- 6.13. Gifts and Other Deposits Robbinsdale School District 281
- 6.13.a. Cavanagh Early Childhood Center – a donation of a pentium II personal computer from Nikki Walker for use in one of the classrooms so that educational programs can be accessed on a compact disk.
  - 6.13.b. Community Reach Out and Read Collaborative – a gift in the amount of \$150.16 as a result of a special fundraising event by the New Hope TCBY, Haugstad Treats, LLC.
  - 6.13.c. Curriculum – a donation of an alto sax by Robert Myhre to be used in the music program.

- 6.13.d. Curriculum/Arts Advisory Council – a gift in the amount of \$364 from the Cooper Music Boosters to be applied toward the purchase of the grand piano at Cooper High School.
- 6.13.e. New Hope Elementary School – a gift in the amount of \$1,190 from the New Hope PTA to purchase 10 picnic tables to enhance the New Hope Elementary site.
- 6.13.f. Northport Elementary School – a gift in the amount of \$125 from the Brooklyn Center Lions Club to be used for health and safety programs.
- 6.13.g. Robbinsdale Armstrong High School – a gift in the amount of \$2,000 from the Charles R. Knaeble VFW Post 494, \$1,000 for the Armstrong Fastpitch and \$1,000 for the Robbinsdale Armstrong High School cheerleaders.
- 6.13.h. Robbinsdale Armstrong High School – a gift in the amount of \$11.60 from Shop for School, \$10 Robert and Pamela Gullick and \$10 Diane Wahlstrom for the Robbinsdale Armstrong Drama Scotland trip in August 2001.
- 6.13.i. Robbinsdale Armstrong High School – a gift in the amount of \$1,500 from Target for the Robbinsdale Armstrong Drama Scotland trip in August 2001.
- 6.13.j. Robbinsdale Armstrong High School – a gift in the amount of \$2,576.44 from the Post Secondary Options Rebate activity account for new furniture in the guidance department.
- 6.13.k. Robbinsdale Cooper High School – a gift in the amount of \$50 from Dirk and Colleen Ready Marshall for the International Baccalaureate program.
- 6.13.l. Robbinsdale Cooper High School – a gift in the amount of \$500 from the Charles R. Knaeble VFW Post 494 for the Cooper Girls Lacrosse Team.
- 6.13.m. Robbinsdale Cooper High School – a gift in the amount of \$30 from the Hawks Girls Lacrosse for the Cooper Girls Lacrosse Team.
- 6.13.n. Robbinsdale Cooper High School – a gift in the amount of \$20 from Joe and Kathy Nichols and \$160.61 from Nath Companies, Inc. for the Cooper Girls Swim Team.
- 6.13.o. Robbinsdale Spanish Immersion School – a gift in the amount of \$4,262.65 from the PTO to pay for stipends and lunches for five teaching assistants April through June, 2001.
- 6.13.p. Robbinsdale Spanish Immersion School – a gift in the amount of \$2,400 from the PTO, \$1,200 will be used for repair and maintenance to landscaping due to construction and \$1,200 to be used for summer maintenance for gardens.
- 6.13.q. Sonnesyn Elementary School – a gift in the amount of \$4,285 for enrichment programs, \$244.85 for an A to Z media program, \$1,086 for the Reading is Fundamental program, \$1,291.75 for student magazines and planners and \$1,950 for kindergarten equipment.
- 6.13.r.** Sunny Hollow Elementary School – a gift in the amount of \$1,712.27 for media books, \$5,000 for media upgrades and \$4,500 for 5<sup>th</sup> grade media computers **from the PTA.**
- 6.13.s. Sunny Hollow Elementary School – a gift in the amount of \$30 from J & R School Supplies to be used at Sunny Hollow.
- 6.13.t. Zachary Lane Elementary School – a gift in the amount of \$5,916.51 from the PTA, \$2,618 for the media center, \$1,000 for media center support, \$1,500 for accelerated reading, \$507.56 for printing and copier costs, \$256.14 for bus transportation to Valleyfair, and \$34.81 for media center “lunch n munch.”

6.14. Gifts and Other Deposits FAIR School (NONE)

6.15. Gifts and Other Deposits Redesign

6.15.a. Mosaic Youth Center – a gift in the amount of \$25 from Northwest Hennepin Human Services. The donation represents the appreciation of the Northwest Seniors for the assistance the Mosaic Youth gave during set up for the annual Northwest Seniors Forum.

6.16. Leases for Robbinsdale Area Schools 281 Facilities

<u>Building</u>	<u>Organization</u>	<u>Annual Lease</u>	<u>Term of Lease</u>
Lincoln	Little Folks Daycare	\$37,768.86	4/1/01-3/31/02
RACEC	Midwest Audio Visual	6,617.10	7/1/01-6/30/02
RACEC	Robbinsdale Park & Rec	87,937.92	1/1/01-12/31/01
RACEC	Volunteer Braille	17,503.20	7/1/01-6/30/02
RACEC	Spirit United Interfaith	23,553.00	4/1/01-3/31/02
Thorson	New Horizon Childcare	34,476.00	2/1/01-1/31/02
Thorson	NEAR	4,521.00	2/1/01-1/31/02
Thorson	St. David's Child Dev&Family	11,389.80	6/1/01-5/31/02

6.17. Scholarships for Robbinsdale Area Schools 281 NONE

6.18. Grants for Robbinsdale Area Schools 281

6.18.a. Intermediate District 287 – Professional Development Model to support the project *Connections: A Brain-based Journey* in the amount of \$5,000, \$1,000 each for five teachers for the 2000-2001 school year, carryover into the 2001-2002 school year.

6.19. Grants for FAIR School

6.19.a. Intermediate District 287 – Professional Development Model to support the project *Connections: A Brain-based Journey* in the amount of \$4,000, \$1,000 each for four teachers for the 2000-2001 school year, carryover into the 2001-2002 school year.

7. Consent Agenda items removed for discussion.

8. Business



8.01. 2001-2002 Budget **(Action)**

The administration recommends approval of the 2001-2002 budgets for:

- a. General Fund (including Transportation and Capital)
- b. Food Service
- c. Fair Food Service
- d. Community Service
- e. Building Construction
- f. Debt Service
- g. WMEP

8.02. 2001-2002 Activity Fees **(Action)**

The administration recommends approval of the new rates for activities for the 2001-2002 school year.

8.03. Robbinsdale School District 281 Change Orders **(Action)**

The administration recommends approval of the following change orders:

- 8.03.a. Trane Company change order #1 in the amount of \$1,884 for Cooper High School energy management system, phase II.
- 8.03.b. Phasor Electric Company change order #2 in the amount of \$10,349 for Cooper High School sound/fire/security systems upgrade year 2000 work of 3-year contract.
- 8.03.c. RJM Construction Company change order #5 in the amount of \$15,199 for Cooper High School renovation Phase I – Year 2000.
- 8.03.d. RJM Construction Company change order #2 in the amount of \$5,814 for Meadow Lake Elementary renovation.
- 8.03.e. Arkay Construction Company change order #9 in the amount of \$167,750.18 for Noble Elementary School renovation.
- 8.03.f. CM Construction Company change order #3 in the amount of \$72,738.65 for RHS Resource Center package A and B.
- 8.03.g. Dennis Environmental Operations change order #4 in the amount of \$1,821 for Zachary Lane Elementary School asbestos and microbial abatement project.
- 8.03.h. Dennis Environmental Operations change order #5 in the amount of \$750 for Zachary Lane Elementary School asbestos and microbial abatement project.

8.04. Robbinsdale School District 281 Bid Awards **(Action)**

The administration recommends approval of the following bids:

- 8.04.a. Commercial Electrical Solutions in the amount of \$811,000 for systems upgrade at RHS.
- 8.04.b. BFI Waste Systems in the amount of \$102,288.34 for waste and recycled materials hauling for the 2001-2002 and 2002-2003 school years.

- 8.05. Repair of Hosterman Pool (Action)**  
Tom Walerius, senior associate for business services, and Jim Gerber, lead associate for operation and maintenance of facilities will present information regarding the repair of the pool.
- 8.06. Designate newspaper as the official publication for Robbinsdale Area Schools (Action)  
The SunPost weekly newspaper, published by the Minnesota Sun Publications, Eden Prairie, Minnesota, has been used as the official publication for Robbinsdale Area Schools. Sun Publications newspapers are the only suburban publications that cover the total district and that have wide circulation. It is recommended that the board continue to use the SunPost as the official publication.
- 8.07. Adopt resolution designating depositories for school district funds (Action)  
It is recommended that the school board adopt the following resolution:  
BE IT RESOLVED that we hereby designate the following institutions as depositories for school monies of this district for a period of one (1) year beginning the first day of July 2001 and the deputy treasurer of this district is hereby directed to deposit all monies of the school district that may come into his or her hands in said banks and is hereby authorized and directed to honor and pay checks or orders when signed by the treasurer, chairperson and clerk for the withdrawal or transfer of funds on deposit in said banks in whatever form:
- US Bank – accounts payable and bond paying agent
  - Minnesota School District Liquid Asset Fund Plus
  - Wells Fargo Bank Minnesota, NA – payroll
  - Marquette Bank, New Hope – student activities and accounts payable
  - Bank of New York – investments with Morgan Stanley
- 8.08. Authorize payment of specific statements in advance of board approval (Action)  
It is recommended that, and consistent with Minnesota Statute 123B.11, 123B.02 and 471.38, the Executive Director of Administrative and Support Services be hereby vested with the authority and responsibility to make the following payments in advance of board approval for the 2001-2002 school year.

**Payment or expense claims against the school district for:**

1. Utility bills.
2. Contracted transportation invoices.
3. Registration and travel expenses.
4. Employee group insurance payments.
5. Employee retirement plan payments.
6. Payments necessary to be eligible for discount privileges.
7. Postage meter and bulk mailing payments.
8. Officials', referees' and judges' fees.
9. Special program speakers' fees, consulting fees and contracted personnel service fees.
10. Petty-cash fund replenishments.
11. Tuition payments for resident students.
12. Payments necessary to meet the 35-day statute.

**Payment of interest, payroll bank account transfers, state and federal tax withholding, state sales tax, electronic funds transfer payments covering investments, bond principal and interest, tax anticipation certificate principal and interest, loan principal and interest fiscal agent service charges.**

1. The dispersing bank shall keep on file a certified copy of this authorization which allows electronic funds transfers.
2. The initiator of the electronic transfer shall be identified for each transaction.
3. The initiator shall document the request and obtain approval from the Executive Director of Administrative and Support Services.
4. A written confirmation of the transaction shall be made no later than one business day after the transaction and shall be used to support the transaction.

8.09. Adopt resolution designating brokers for investment of district funds (Action)  
It is recommended that the school board adopt the following resolution:

BE IT RESOLVED that we hereby designate the following institutions as brokers for school monies of this district for a period of one (1) year beginning the first day of July 2001, and the deputy treasurer of this district is hereby directed to deposit all monies of the school district that may come into his or her hands in said investment firms and is hereby authorized and directed to honor and pay checks or orders when signed by the treasurer, chairperson and clerk for the withdrawal or transfer of funds on deposit in said investment firms in whatever form:

- Salomon Smith Barney
- Dain Rauscher
- Merrill Lynch
- Marquette Trust
- Wells Fargo
- Minnesota School District Liquid Asset Fund Plus
- Morgan Stanley

9. Teaching and Learning

9.01. 2001-2002 Student Discipline Policy – first reading (Action)  
The school board is asked to approve the first reading of the revisions to the Student Discipline Policy for the 2001-2002 school year.

9.02. Diploma Status for Seniors  
Gayle Walkowiak, director of teaching and learning and professional development, will provide a review of the diploma status for this year's seniors.

10. Administrative Matters

**10.01. 2001-2002 School Board Calendar**

The board is asked to approve the 2001-2002 School Board Calendar.

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11. Board Rapport

12. Announcements

13. Adjournment

**(Action)**